

**CHESHAM BOIS CATHOLIC PLAYERS**  
**RULES**  
**As at 27<sup>th</sup> March 2006**

**RULE NO 1**

The name of the Society shall be 'The Chesham Bois Catholic Players'.

**RULE NO 2**

The objects of the Society shall be:-

1. To promote public education in and appreciation of the Art of Drama by the presentation of public performances and by such other ways as the Society shall determine from time to time.
2. To promote any charitable purpose or purposes and to support any charitable institution or institutions as shall from time to time be determined.

**RULE NO 3**

There shall be two classes of Members:-

Adult members who shall be not less than eighteen years of age when they join, and Junior members who, when they join, shall be not less than twelve years of age.

Junior members shall, as a matter of Society policy, not remain at rehearsals or social events of the Society after the hour of midnight unless with the express permission of their parents who will be responsible for arranging transport home.

**RULE NO 4**

The annual subscriptions for Members will be as agreed from time to time by the Members in a General Meeting. Subscriptions shall be due at 1<sup>st</sup> April each year and shall be payable not later than 1<sup>st</sup> June. Membership for those who have not paid by this date shall be suspended and such members shall not be eligible to participate in any activities of the Society or be eligible to exercise their voting rights until subscriptions are fully paid up. The Executive Committee shall notify such members of their suspension.

**RULE NO 5**

Life Members shall be Members of the Society whom it is desired to honour for outstanding past services. Life Members shall be entitled to all the privileges of Membership but shall not be required to contribute to the funds of the Society and shall be offered a free ticket for each production.

**RULE NO 6**

Voting rights shall be vested in Life and paid up Adult Members of the Society only.

**RULE NO 7**

The Officers of the Society shall be Chairman, Vice Chairman, Honorary Secretary, Honorary Membership Secretary and Honorary Treasurer. Two, but not more, of such offices may be held concurrently by one person.

The Officers shall be elected annually in a General Meeting. Retiring Officers shall be eligible for re-election but the maximum period of consecutive service in any one post shall be three years.

#### RULE NO 8

The Society shall be governed by an Executive Committee consisting of the Officers as outlined in Rule No 7 and up to a maximum of seven other members of the Society.

The Executive Committee shall have the power to co-opt further Members (not exceeding three in number) to serve on the Executive Committee when necessary and to form sub-committees. No member of the Executive Committee shall be less than eighteen years of age.

The Executive Committee shall meet at least eight times per annum; at any meeting of the Executive Committee six persons shall form a quorum.

In the event of a tie at any Executive Committee meeting the Chairman of that meeting shall have a casting vote.

#### RULE NO 9

Nominations of Officers and other members of the Executive Committee shall be in writing, to reach the Honorary Secretary no later than twenty-one days before the date of the Annual General Meeting. Nomination papers shall be signed by the Members proposing and seconding and must be signed by the Member nominated as indication acceptance of nomination.

The Member nominated, proposing and seconding must be a paid up Adult Member or a Life Member.

#### RULE NO 10

It shall be the duty of the Executive Committee to select from the Membership of the Society Honorary Producers to take charge of the main and subsidiary productions. The outgoing Executive Committee shall select a Producer for the Society's first public production after the Annual General Meeting.

#### RULE NO 11

It shall be the duty of the Honorary Producer to select productions for submission to the Executive Committee and to select casts, but the choice of production will be subject to the approval of the Executive Committee.

The Producer, who will bear the responsibility for the actual action on stage, shall select a Stage Manager, a Box-Office Manager (should one be required) and, should he/she so wish, a Production Secretary who shall deal with all matters of production co-ordination.

These appointments shall be approved by the Executive Committee.

#### RULE NO 12

The date of Annual General Meeting of the Society shall be set by the Executive Committee and at this meeting the Annual Report and Accounts shall be presented.

The Honorary Auditor for the ensuing year shall be elected at the Annual General Meeting. The retiring Honorary Auditor shall be eligible for re-election.

At each Annual General Meeting the outgoing Executive Committee shall bring forward the programme for the coming year with, as far as possible, dates of productions.

Twenty-five percent of Adult Membership shall form a quorum at any General Meeting of the Society.

#### RULE NO 13

An Extraordinary General Meeting may be called by the Executive Committee or if requisitioned in writing by twenty-five percent of the Adult Membership.

#### RULE NO 14

Fourteen clear days notice of any General Meeting shall be given in writing to each individual member.

#### RULE NO 15

Minutes of all Resolutions and Proceedings at any General Meeting or Executive Committee Meeting shall be made. Such Minutes, when signed by the Chairman of the Meeting, shall be conclusive evidence of the substance of such meetings.

#### RULE NO 16

No rule or alteration to any existing rule shall be made unless the same is agreed to by a majority at any General Meeting called for that or any other purpose.

No alteration to these rules shall be made which would cause the Society to cease to be a charity at law.

Seven days clear notice shall have previously been given in writing to each individual member of such proposed alteration.

#### RULE NO 17

The Society may at any time be dissolved by the consent of two-thirds of the Adult Members at an Extraordinary General Meeting convened for that purpose.

If the Society shall be dissolved, all assets shall be sold and, after absolving the Trustees of the Little Theatre Trust from any commitments on behalf of The Chesham Bois Catholic Players, any proceeds together with any cash in hand shall be devoted to charitable purposes.

#### RULE NO 18

Any contingency not provided for by the foregoing Rules shall be dealt with at the discretion of the Executive Committee.